



**COMMONWEALTH SECONDARY SCHOOL**  
**Nurturing Champions of Today and Leaders of Tomorrow**

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17 Feb 2021

Dear Parents/ Guardians

**Home-Based Learning (HBL) day**

In line with efforts to ensure that learning will be able to continue in the event of any emergency school closure, all students will learn from home **on 4 March 2021**.

Your child/ ward will be provided with instructions on how to access their HBL materials by his/her teachers. Please note that HBL on 4 March follows the 1<sup>st</sup> three periods on the school timetable and your child/ward will need to check-in with his/her Champion Mentor (CM) and take temperature at 0730 via online video conferencing tool (Meet via MS Teams/ Zoom). Students must be in school-based attire (e.g. school/cca/class-based T-shirts or uniform).

Students will have to complete 3 hour worth of lessons independently on 4 March between 0750 to 1120. To develop good learning habits, students will be required to complete a schedule for learning on HBL day at the start of the day and complete a reflection by 12 noon.

We expect our students to remain responsible for their own learning during HBL day. In addition to the regulations in the student handbook with regard to responsible online behaviour, the school expects students to:

- a. remain contactable throughout the HBL duration;
- b. respond to emails and messages from the school and teachers promptly, if necessary;
- c. be collectively responsible to classmates by reminding each other of work assigned/due;  
and
- d. be self-directed in taking charge of your own learning.

If your child/ward requires additional support for HBL such as access to digital devices or internet connection, please alert his/her CM, who will be able to advise on alternative arrangements, including coming back to school.

For clarifications, please contact Miss Ong Yimin at [ong.yimin@cwss.moe.edu.sg](mailto:ong.yimin@cwss.moe.edu.sg) or Mrs Wong Sok Foon at [wong.sokfoong@cwss.moe.edu.sg](mailto:wong.sokfoong@cwss.moe.edu.sg).

Thank you

Yours Sincerely

Mr Ng Boon Kiat  
Principal